

# VACANT COMMERCIAL BUILDING & STOREFRONT OBLIGATIONS FOR PROPERTY OWNERS

## VACANT BUILDING REQUIREMENTS

**Due Date: Vacant buildings must be registered within 30 days of vacancy and re-registered every year.**

**Cost:** \$1,850.00 per year

**[Click Here](#)** for more vacant building requirement resources from DBI

### Overview:

If you are a property owner and your building and property is vacant or abandoned, you are required to register by completing an application and submitting annual registration fees to the Department of Building Inspection pursuant to Ordinance 194-09. In addition, you need to maintain and secure your property, even if partially unoccupied, to prevent blight and public safety hazards in compliance with Chapter 80 of the San Francisco Administrative Code, the California Environmental Quality Act and all other applicable building, health, fire and safety codes.

### Waiver:

You do not need to register if there is a lease or sale pending on the property. You will need to send proof documenting the lease or pending sale, like an MLS number or a copy of the lease.

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## VACANT STOREFRONT REQUIREMENTS

**Due Dates: Vacant storefronts must be registered within 30 days of vacancy and re-registered every year.**

**Cost:** \$1,850.00 per year

**[Click Here](#)** for more vacant storefront requirement resources from DBI

### Overview:

If you're a property owner and your commercial storefront is vacant or abandoned, you're required to register by completing an application and submitting annual registration fees to the Department of Building Inspection pursuant to Ordinance 52-19. In addition, you need to maintain and secure your property, even if partially unoccupied, to prevent blight and public safety hazards in compliance with Chapter 80 of the San Francisco Administrative Code, the California Environmental Quality Act, and all other applicable building, health, fire, and safety codes.

### Waiver:

If an ongoing public infrastructure construction project impacts your storefront's access to the public right of way or utilities, you can apply to be exempted from paying the annual fee by completing this request form and sending documentation of the construction.