

EDUCATE

CONNECT

EMPLOY

The Commercial Real Estate Alliance for Tomorrow's Employees (CREATE) educates a diverse workforce and connects career-ready candidates to employers in the Commercial Real Estate (CRE) industry.

Tap into a multi-faceted career that provides job opportunities in the fields of commercial property and asset management, development, and the professional services sector.

Of hundreds of participating students, approximately 30% have been hired directly into the industry upon graduation.

75% of Fellows who participated in mentoring programs were employed full time or in an internship upon or immediately following graduation.

Merritt College

has partnered with CREATE to offer its students this 32-hour Fellows program facilitated by industry professionals and to prepare them for employment with job shadows, building tours, internships, networking and resume posting.

Learn from industry experts about these career opportunities:

- Property Management
- Asset Management
- Leasing and Marketing
- Construction Management
- Corporate Real Estate

Obtain on the job training through job shadowing and internship positions at commercial real estate firms or with service providers

Update your skills in the areas of communications, team building, resume and cover letter writing



"The CREATE program prepared me for the job and then also through their job board I was able to find a job." ~ Jered Baker, CREATE Fellows Graduate 2020, Employed by CBRE

An alliance of:



SPRING 2023 CALENDAR

(All Dates are Tuesday, 4-6 PM via zoom)

Session 1 - January 24 | Welcome & Course Overview

Session 2 - January 31 | Communication Skills

Session 3 - February 7 | Teamwork and Problem Solving

Session 4 - February 14 | Property Management 1

Session 5 - February 21 | Property Management 2

Session 6 - February 28 | Asset Management 1

Session 7 - March 7 | Asset Management 2

Session 8 - March 14 | Cover letter and Resume Writing

Session 9 - March 21 | Interview Techniques and Etiquette

SPRING BREAK

Session 10 - April 4 | BUILDING TOUR

Session 11 - April 11 | Leasing & Marketing 1

Session 12 - April 18 | Leasing & Marketing 2

Session 13 - April 25 | Construction and Project Management

Session 14 - May 2 | Real Estate Development

Session 15 - May 9 | Corporate Real Estate

Session 16 - May 16 | Taking Your Next Step

Spring 2023 Application - Due 10/31/2022

submit to info@createworkforce.org

Name: _____ Date: _____

Email: _____ Phone: _____

1. Tell us why you are attending Merritt College and what you expect to do afterwards.
2. What do you expect to gain from completing the CREATE Fellows Program?
3. What do you know about the commercial real estate industry?
4. What would your ideal job be after graduation, not so much job title, but job function?
5. Having read the Participation Policy, are you able to make a commitment to attend all 16 sessions?
6. Do you have any questions for us?

Student Participation Policy submit to info@createworkforce.org

Students: As part of the screening process to select who will participate in the Commercial Real Estate Fellows program, you were asked whether you could commit to attending all 16 sessions of the program. The underlying objective of CREATE in sponsoring this program is to enable students to get a complete look at the career opportunities in commercial real estate (CRE) and take advantage of the contacts that you will be making during the program. We want those who have decided to pursue a career in CRE to have the best possible opportunity to do so.

In exchange for this commitment to attend, students are offered an extensive survey of the commercial real estate industry and introduced to industry professionals. Students should leave the program ready to apply for an entry level position. There are no exams or grades and no costs to the students.

Understanding that life sometimes gets in the way, the attendance policy that has been established by CREATE is as follows:

1. Students are asked to arrive on time to each session and avoid leaving early and have their camera active.
2. If a student will not be able to attend, they should notify the program coordinator in advance. This constitutes an "accepted" absence.
3. If a student does not attend and does not provide notice that constitutes an "unexcused" absence.
4. Students who exceed a total of 3 absences or 2 unexcused absences may be dropped from the program and will not receive the certificate.
5. Students who are dropped for attendance reasons are eligible to apply for the next session so long as they meet other criteria.
6. Dropped students will not receive the certificate and may not add participation in the Fellows program to their resume or LinkedIn profile.

Please acknowledge your understanding of this policy by signing on the line below.

Name: _____

Signature

Date